



**Guildford Nursery School
and Children's Centre**

**Annual Governance Statement for the Governing Body of Guildford Nursery
School and Children's Centre
July 2017**

In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of the Guildford Nursery School and Children's Centre Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction;**
- 2. Holding the Head Teacher to account for the educational performance of the Centre and the performance management of staff;**
- 3. Overseeing the financial performance of the Centre and making sure its money is well spent.**

<p>Governance arrangements</p>	<p>The Governing Body of Guildford Nursery School and Children's Centre was re-constituted in May 2015 and is now made up of 2 staff governors (including the Head Teacher), 2 Parent Governors, 1 Local Authority Governor and 4 Co-opted governors (some of which have been appointed with the past year). We also have one Associate Governor with voting rights.</p> <p>Co-opted and Associate Governors are appointed by the Governing Body and are people who, in the opinion of the governing body, have the skills required to contribute to the effective governance and success of the Centre.</p> <p>The full Governing Body meets at least once each term, and we also have three sub-committees, which are formed each September, to consider different aspects of the Centre in detail. We have a Resources Committee that focuses on finance and premises, a Staffing committee that focuses on personnel matters, and a Children & Learning Committee. We also form smaller 'working parties', as and when required, to focus on specific projects.</p>
<p>Attendance record of governors</p>	<p>Governors have good attendance at meetings and any absence is explained and noted.</p>
<p>Governor training</p>	<p>Governors have attended a large number of training sessions this year including Safeguarding, Safer recruitment, Introduction to Governance, Chair Development Programme, Head Teacher Appraisals, Health & Safety, Setting visions and strategic direction, School Finance, Ofsted: what governors need to know, Visiting the School and Competency Framework.</p>
<p>The work that we have done on our committees and in the governing body</p>	<p>The Governing Body has had another busy year, focusing on Centre improvement and appointing and working with the new Head Teacher, who we feel is extremely strong and a safe pair of hands for taking the Centre forward in the future.</p> <p>A new Safeguarding link-governor was appointed and has spent a lot of time working with the senior leadership team and staff to make sure that the procedures and policies are followed correctly and that all members of staff feel confident in their responsibilities.</p>

	<p>The Resources Committee looked at the financial sustainability of the Centre with a focus on cost-cutting and income generation. Our new name and logo was successfully launched in the Autumn term, and we have contributed to ideas for more marketing and promotion of our services in the community. The Staffing committee participated in a restructuring process for the nursery team.</p> <p>Changes have been implemented in the Local Area Board meetings with a yearly plan and more focus on what Surrey needs and how we can work together better to serve the local community better.</p> <p>We are delighted with our 'Good' rating from Ofsted and are now aiming to make this an 'Outstanding' at the next inspection.</p>
<p>Future plans for the governors</p>	<p>We will look to use more accurate data gathered this year to better assess the impact the Centre is having on children's learning and development and where we can focus efforts and resources to ensure continued improvements. We hope to be able to put the Café facilities out to tender in the next school year which would help with Centre finances, as well as re-establish a communal area for Centre users and the wider community.</p> <p>Marketing and promotion of the Centre and our services will be a key focus in order to increase revenues.</p> <p>The Centre has gone through two years of significant change and we hope that the next year will be one of consolidation and settling down, for staff in particular.</p>
<p>How you can contact the governing body</p>	<p>We always welcome suggestions, feedback and ideas from parents. We also welcome anyone who would like to become a Governor. Please contact the Clerk of Governors, Jen Cosgrave, via the Centre reception. You can see the full list of governors and more information about what we do, on the Centre website.</p>