



April 2026

Dear Applicant

Post: SENCo

Salary: Teacher's pay dependent on relevant experience and qualifications plus a SEN allowance.

Thank you for your interest in our vacancy for a SENCo. The post is full-time and permanent. We will consider applicants wishing to work part-time.

Visits and/or phone calls to the nursery school are welcomed for all serious candidates. To make an appointment please call the Deputy Headteacher, Tess Dean on 01483 566589.

You may also like to visit the centre website to obtain more information about our governing body and general ethos of our centre. <https://guildfordnsc.surrey.sch.uk>

Please complete the application form fully, addressing the items on the person specification in your supporting statement. Please also check that you have the correct qualifications for the post, give details of your referees, one of whom should be your current or most recent employer, and another should be someone who is able to comment on your performance at work from a position of responsibility, not as a peer. Please state if you are looking for part-time hours.

This is a rolling recruitment process. Applications will be reviewed as they are received, and interviews may be scheduled at any stage. We therefore encourage early submission to avoid disappointment, as the advert may close once suitable candidates are appointed.

To apply return a completed application form to: Recruitment@guildfordnsc.surrey.sch.uk

Please note that CVs will not be accepted as applications.

Our recruitment process includes:

- Psychometric assessments and a meeting with our Occupational Psychologist
- Observation in nursery
- Written task
- Panel interview

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post is exempt from the Rehabilitation of Offenders Act (ROA) 1974 and is subject to an Enhanced DBS check and references.

Guildford Nursery School and Family Centre is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

Thank you very much for your interest. I wish you success with your application.

Yours sincerely,
Chair of Selection Panel

Hazel Avenue, Guildford, Surrey, GU1 1NR
Tel: 01483 566589
recruitment@guildfordnsc.surrey.sch.uk